

Parents' Regulations Childcare

The term parents in the following regulations refers to all persons who have for the child the custody in other words child custody.

Admission criteria

The decision on admission, group allocation and stay of a child in the day care centre is with the directors of the center.

Our offer serves the care of children, aged between 3 months to 13 years. Priority is given to children whose parents live or work in Allschwil.

A minimum weekly occupancy rate of 20 hours must be booked (e.g. 2 days per week). There is no minimum occupancy rate for the student group Galileo (Tagesheim Baslerstrasse).

Before the start of the child a detailed interview is held, which serves as a basis for later care.

When the child enters the day care centre, a 2-week acclimatisation period takes place in accordance with the acclimatisation concept of the Allschwil Day Care Centres Foundation.

Opening Hours

The day care centers of the Foundation are open from Monday to Friday from 06:30 to 18:30.

No children can be brought or picked up in the block times between 09:00 and 11:00 and 14:30 and 16:30.

Full-day care includes a care period of 10 hours. The selectable care modules are to be taken from the valid tariff regulations of the day care centers Allschwil.

During the summer school holidays, the day care centers are closed for 14 days.

From Christmas to New Year the day care centers are closed.

Further bridgedays before and after public holidays and the exact dates of the company holidays are communicated to the parents approximately in September with the annual plan.

General rules

The group leader and her team are responsible for the care of the children and the contact with the parents.

If you have any questions for the care staff, please use the official opening hours.

Parents who have their children picked up by a third person must inform the team beforehand.

The parents are responsible for the way to the day care centre and the way back home.

Geschäftsstelle:
Baselmattweg 133b
4123 Allschwil
Telefon 061 483 10 11
leitung@
tagesheime-allschwil.ch

Tagesheim Baslerstrasse
Baslerstrasse 255d
4123 Allschwil
Telefon 061 481 69 69
baslerstrasse@
tagesheime-allschwil.ch

Tagesheim Bruckerhaus
Baslerstrasse 59
4123 Allschwil
Telefon 061 481 34 11
bruckerhaus@
tagesheime-allschwil.ch

Tagesheim Langmatten
Baselmattweg 133b
4123 Allschwil
Telefon 061 483 80 08
langmatten@
tagesheime-allschwil.ch



Newly-entering children who are required to attend kindergarten or school and children who are required to attend kindergarten or school will be accompanied on their way to school from the 2nd day and for a maximum of 4 weeks. On the 1st day of school or kindergarten, however, the parents are responsible for accompanying the children.

Parents are responsible for snacks at school and kindergarten.

The parents are responsible for reporting sick leave to the kindergarten or school.

The main responsibility for the homework is with the parents. We make sure that the children have sufficient time to work on their homework.

Visits to the doctor, school sports, music lessons, hobbies, therapies and visits to friends are organised by the parents. The parents are responsible for organising any accompaniment. The director of the center must be informed of any arrangements made by telephone by 08:00 on the specific day.

Sick children are forbidden to come to the day-care centre. Sick children must be notified by telephone by 08:00 at the latest. Children who fall ill during the day must be picked up by their parents at short notice. Parents are obliged to deposit an emergency number with the director of day care centers and to inform them immediately of any changes.

Foreseeable absences must be communicated to the group management as early as possible and by 08:00 on the specific day at the latest.

Insurance and Liability

Parents are obliged to be insured for health, accident and liability insurance for their child.

Parental contributions

The current tariff regulations of the Allschwil Day Care Centers Foundation are an integral part of these regulations. It is handed out to the parents together with the regulations upon entry and is published on the website and made available for download.

Parents residing in Allschwil are generally entitled to subsidies.

The subsidisation of parental contributions depends on income. The requirements, bases of calculation and the valid subsidy table can be found in the current regulations on supplementary childcare for families (FEB regulations) of the municipality of Allschwil.

The application for municipal subsidies must be submitted as early as possible and before the child enters the day-care centre, directly to the responsible department of the Allschwil municipal administration.

The payment of the subsidy funds ordered by the municipality for childcare is made directly by the municipality of Allschwil to the Allschwil Day Care Centers Foundation after the subsidised childcare hours per month have been settled.

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4123 Allschwil
Telefon 061 481 69 69
baslerstrasse@
tagesheime-allschwil.ch

Tagesheim Bruckerhaus
Baslerstrasse 59
4123 Allschwil
Telefon 061 481 34 11
bruckerhaus@
tagesheime-allschwil.ch

Tagesheim Langmatten
Baselmattweg 133b
4123 Allschwil
Telefon 061 483 80 08
langmatten@
tagesheime-allschwil.ch

Website:

www.tagesheime-allschwil.ch

Absences, Illness, Epidemic, Holidays

The calculated monthly fee will be charged to the parents at the same monthly rate regardless of the number of effective care days. Absences of the child (illness, accident, holidays, etc.) cannot be deducted or charged with additional days. The annual closing (summer/christmas) has already been deducted from the calculation of the monthly rate. This means that the parental contribution is due unchanged even during the annual holidays.

Due to epidemic illnesses, the cantonal doctor may recommend closing one of the day-care centres in order to prevent further spread. This can happen at short notice. In this case, the decision as to whether to close the day-care centre is with the senior management. The monthly fee remains payable at the same level.

The group of the school supplementing support offers childcare during 5 weeks of the school holidays. The exact offer dates can be found in the Foundation's annual plan. Parents will not be charged for childcare and meals for weeks without childcare outside the company holidays.

Terms of Payment

Parental contributions are invoiced monthly in advance. There is a payment period of 20 days. The parental invoice must be paid in advance (before the start of childcare). From the 2. Reminder, a fee of CHF 30.00 will be charged.

Cancellation and Reduction of Attendance Time

The cancellation of the day-care place or a reduction in attendance time must be made in writing, with a notice period of 3 months in advance, at the end of a month. The care contract can be cancelled by either party.

In the event of termination, the parent contribution remains due in full until expiry of the three-month period of notice.

Should the parents fail to comply with their payment obligation despite a written reminder, the Allschwil Day Care Centers Foundation reserves the right to discontinue childcare until the outstanding amounts have been paid in full.

Requests for changes to the attendance time, which do not mean a reduction in attendance time, must be submitted in writing to the director of the center one month in advance. The decision as to whether this is feasible is with the director of the center.

Additional support for individual days/modules can be requested from the director of the center. The decision whether the feasibility is with them.

Applicable law / Place of Jurisdiction

Disputes arising from these regulations shall be governed exclusively by Swiss law. The place of jurisdiction is Baselland.

Schlussbestimmungen

Das Reglement ersetzt dasjenige vom 05.06.2015. Es wurde vom Stiftungsrat an der Stiftungsratssitzung vom 27.08.2019 genehmigt und tritt per 01.01.2020 in Kraft.

Final Provisions

The regulations replace those of 05.06.2015. They were approved by the Foundation Board at the meeting on 27.08.2019 and enter into force on 01.01.2020.

For the Allschwil Day Care Centers Foundation



Thomas Pfaff
President Foundation



Beat Fläcklin
Managing Director